

AGENDA

Meeting Date: Wednesday, May 4, 2016
Time: 2:30pm-4pm
Place: Student Union 324

- 1. Welcome and Introductions**
- 2. Approval of minutes**
- 3. Course Proposal
UNIV 3985**
- 4. UNIV Course Reviews**
 - a) UNIV 1784 /3784**
 - b) UNIV1800/1810/1820/1840/3820**
- 5. Discussion on course alignment review process and timeline**

32. Date (s) of Approval by Department Head, Academic Unit Head, or University Unit Director.

Home Dept/Unit 1: Dept Name:

Dept/Unit 2 (if INTD): Dept Name:

Dept/Unit 3 (if INTD): Dept Name:

33. Syllabus: Copy and paste course syllabus below. Syllabi are encouraged to observe best-practice standards and include such items as learning objectives, grading schemes and assessment information (see Note X):

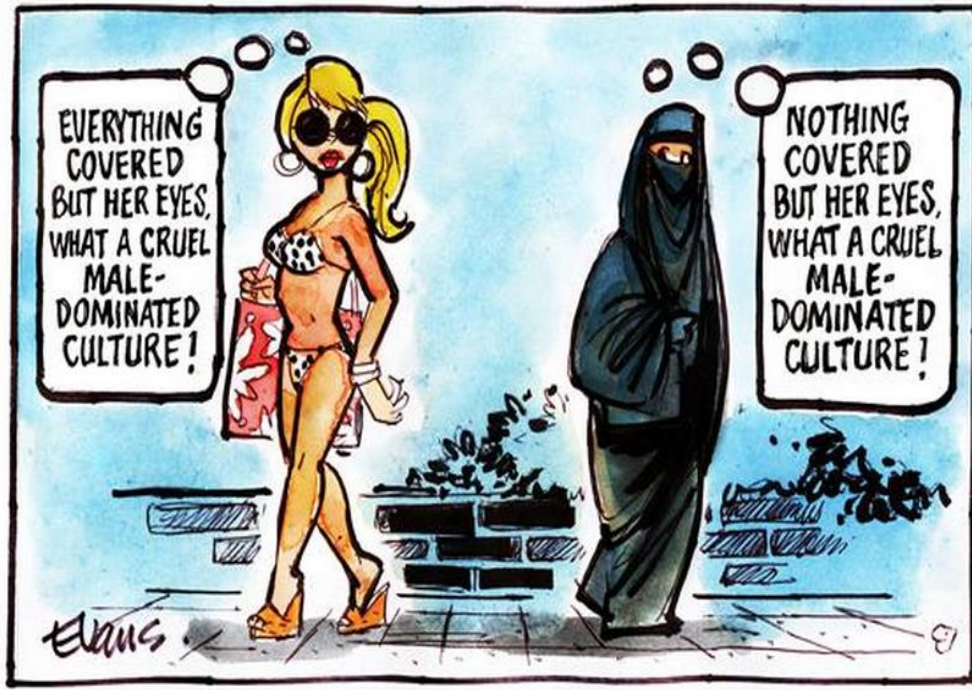
UNIV 3985

UNIV 3985: Surviving and Thriving: A Crash Course for UConn Exchange Students
Fall 2016

Day: TBD Time: TBD Location: TBD

| | |
|---|---|
| <u>Instructor:</u> Sara Bradshaw | <u>Instructor:</u> Katrina Higgins |
| E-mail: Sara.Bradshaw@uconn.edu | E-mail: katrina.higgins@uconn.edu |
| Phone: Sara – 860.486.3705 | Phone: |
| Campus Address: Rowe Room 116 Education Abroad Office | Campus Address: |
| Office Hours: | Office Hours: |

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 ±**Samuel Butler**



Course Description

Welcome to Surviving and Thriving: A Crash Course for UConn Exchange Students! Surviving and Thriving is a unique one-credit course designed to provide an opportunity to explore issues relevant to exchange students at the University of Connecticut. Our goal for the semester is to provide an open forum for discussion about cross-cultural transition issues and concerns, and to gain a deeper understanding of American culture and its complexities and nuances. Over the course of the semester, we will explore various themes related to both UConn and American culture and provide opportunities for discussion, cross cultural comparison and collaborative learning.

This course is designed to be fun, supportive, practical, and intellectually stimulating. Most of our work in this class will be cooperative. Therefore, our success will largely rely on active, earnest participation from you. Students who successfully complete the course will leave with a deeper understanding and engagement with both American culture as a whole as well as UConn's unique culture. In addition, we hope that you will have some fun memories and make meaningful connections with faculty/staff and your fellow exchange students.

Course Learning Objectives

LO1: Students will gain a deeper understanding of American culture and U.S. academic culture

LO2: Students will recognize and engage with social and academic support services and enrichment opportunities offered at UConn

LO3: Students will understand the University structure sufficiently enough to be academically successful and to engage in co-curricular activities which will support a rich and meaningful exchange experience

Grading

| Grading Scale | |
|---------------------------|--------------------------------|
| Satisfactory 70 – 100% | Unsatisfactory 69% or below |

| Grade Components | Total Number of Points | Explanation | Grade Percentage |
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| Class Attendance/ Participation | 70 Points | 5 Points x 14 Classes | 70% |
| Trending Topics Presentation | 30 Points | Select topic of interest with group and deliver 10-15 minute presentation | 30% |

Assignment Summary

Class Participation – Due Each Class Meeting (70 Points):

Attendance and participation are crucial to your success in this course. Absences will hurt your final grade by reducing the points you receive for the participation and in-class discussions. If there are special circumstances causing absences, please contact me by email. Excessive or chronic tardiness to class will also be considered when computing the participation portion of your grade.

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Therefore, the following policies will be observed:

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In our course you are encouraged to bring smart phones, laptops, tablets, etc. to occasionally help you fact check and engage with online course content during our discussions. However, it is important that your use of technology in the classroom is limited to these purposes. And please remember to turn them on silent before you enter the classroom. If technology becomes a distraction points may be deducted from your participation grade.

Email and HuskyCT

We will frequently post important information and course materials online. You will need to check your email and HuskyCT regularly in order to keep up.

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Students who think that they may need special accommodations because of a disability are encouraged to meet with me privately early in the semester. If you have a documented disability for which you wish to request academic accommodations and have not contacted the CSD, please do so as soon as possible. The CSD is located in Wilbur Cross, Room 204 and can be reached at (860) 486-2020 or at csd@uconn.edu. Detailed information regarding the accommodations process is also available on their website at www.csd.uconn.edu.

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Office hours are noted above, and you can always talk to us after class or e-mail me to set up an appointment at another time. We especially encourage you to come to see instructors before work is due (for this or any other class) if you are feeling stressed or confused about an assignment.

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Civil Discourse, Rights, and Responsibilities

In our class discussions, in our readings, and in our writing throughout the semester, we will examine ideas from diverse perspectives. At this university, students and faculty are afforded an academic environment that allows for intellectual expression. Challenging issues and ideas may arise, but none of these should be expressed in an inappropriate manner either verbally or in writing. One of the goals of a university is to challenge us to think again about what we know (and all that we don't know). This demands that we all share responsibility for creating and maintaining a civil learning environment in our classrooms and in the larger university community. We will be conscious of and accept responsibility for what we say and do, how we act, how our words and actions have consequences, and how our words and actions affect others. As part of this awareness, we will avoid sexist, racist, and heterosexist language.

Policy Against Discrimination, Harassment, and Inappropriate Relationships

"The University is committed to maintaining an environment free of discrimination or discriminatory harassment directed toward any person or group within its community – students, employees, or visitors. Academic and professional excellence can exist only when each member of our community is assured an atmosphere of mutual respect. All members of the University community are responsible for the maintenance of an academic and work environment in which people are free to learn and work without fear of discrimination or discriminatory harassment. In addition, inappropriate romantic relationships can undermine the University's mission when those in positions of authority abuse or appear to abuse their authority. To that end, and in accordance with federal and state law, the University prohibits discrimination and discriminatory harassment, as well as inappropriate romantic relationships, and such behavior will be met with appropriate disciplinary action, up to and including dismissal from the University."

"Any person who believes that s/he is being or has been discriminatorily harassed or otherwise subjected to discrimination by a University employee or person doing business with the University is encouraged to contact the Office of Diversity and Equity (ODE), which includes the Title IX Coordinator. ODE is located in Wood Hall, Unit 4175, 241 Glenbrook Road, Storrs, Connecticut 06269-4175; Telephone (860) 486-2943; Email: ode@uconn.edu. In particular, any person who believes s/he has been sexually harassed or discriminated against by any member of the University community on the basis of his or her sex (gender) is encouraged to contact the University's Title IX Coordinator, Elizabeth Conklin, Wood Hall, Unit 4175, 241 Glenbrook Road, Storrs, Connecticut 06269-4175, Telephone: (860) 486-2943; Email: titleix@uconn.edu. The Title IX Coordinator will ensure that complaints of this nature are addressed by the appropriate University administrators and will assist the parties in receiving support services. The Title IX Coordinator also will facilitate any interim measures that may be necessary during the investigation to protect the parties in the University setting.

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What is considered academic misconduct for undergraduate students?

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UICC form: UICC Proposal UNIV 3985 4.20.16.doc Date saved: 4/20/2016 1:04 PM (kcp13001)

- Providing or receiving assistance on academic work (papers, projects, examinations) in a way that was not authorized by the instructor
- Any attempt to improperly influence (bribery, threats) any member of the faculty, staff, or administration of the University in any matter relating to academics or research
- Plagiarism
- Doing academic work for another student
- Presenting the same, or substantially the same, papers or projects in two or more courses without the explicit permission of the instructors
- Situations where one student knowingly assists another student in committing an act of academic misconduct, and any student doing so will be held equally accountable for the violation

Plagiarism

Plagiarism can be a deliberate action, in cases of downloading or purchasing pre-written essays or accidental, when a student paraphrases incorrectly or assumes that because the information is online, it needs no attribution. Presenting the same paper in two or more courses without the explicit permission of the instructors involved is also considered a form of academic misconduct. Recycling papers addresses various ethical issues, including "self-plagiarism," providing individuals with an unfair academic advantage, and undermining the objectives associated with a particular assignment. For academic misconduct, typical sanctions for serious offenses are generally considered to be failure in the course. For less serious offenses, it is generally failure in that portion for which you are accused of academic misconduct. If you find yourself with additional questions about the policy, contact me immediately. If you are desperately tempted to plagiarize, stop. Come see us or e-mail us. As you will see in our Information Literacy unit, there are much better solutions to the problem.

*****We reserve the right to alter this syllabus. However, if we do we will give you ample notice.*****

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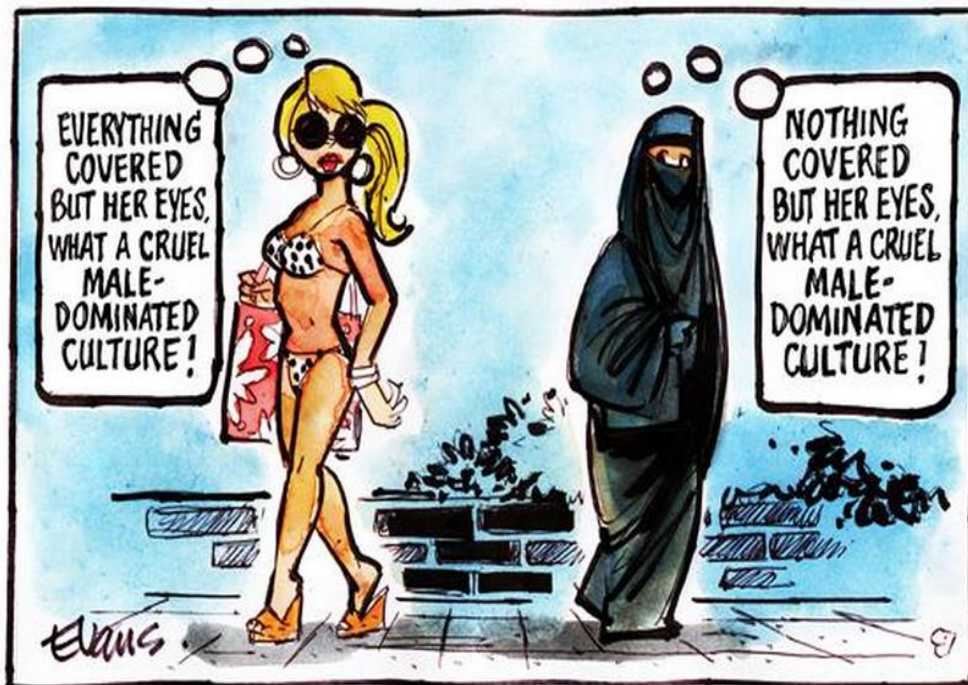
(Subject to Change - Dates, Locations, Topics, and Assignments)

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| Phone: Sara – 860.486.3705 | Phone: |
| Campus Address: Rowe Room 116 Education Abroad Office | Campus Address: |
| Office Hours: | Office Hours: |

“A man should be just cultured enough to be able to look with suspicion upon culture at first, not second hand.” – Samuel Butler



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MINUTES

Meeting Date: 4/13/2016
Time: 2:30-4:00pm
Place: ROWE 420

Voting Members and Alternates in attendance: E. Donkor (Chair), K. Baumbauer (SoN), P. Bedore (Regional Campuses), L. Burton (Neag), H. Freake (CAHNR), L. Gramling (SoB), D. Grant (SoPh), S. Motaref (SoE),

Ex Officio Members in attendance: M. Buck, J. Chancey, D. Ouimette, K. Perry, B. Settje, M. van Beusekom

Administrators and Guests: J. Clausen, J. Lease-Butts, R. O'Neill, W. Price, C. Galli (Admin)

Meeting called to order at 2:31pm

1. Welcome

Eric Donkor called the meeting to order and reviewed the agenda. He noted that IISP presented a report on 2600/4600W at the March meeting therefore, there is no need for further review at this meeting.

Eric Donkor referenced the 2015-2016 UICC Annual Report that had been distributed to committee members last week and asked for feedback. M. van Beusekom noted that the report referred to administrative support provided by a Program Assistant shared with other curricular committees and the Individualized & Interdisciplinary Studies Program. This is no longer accurate. The report will be corrected.

2. Approval of Minutes

Eric Donkor called for approval of minutes from 3/23/2016. M. van Beusekom referred to the 3rd bullet in 3.1 and clarified that students are admitted by permission number. Further, there is no cap in program admission. Approximately 60 student are admitted each year. Current staffing levels are appropriate to the current number of students being admitted. The Capstone Course is filled every semester.

There was a motion and second to approve minutes. The minutes were approved unanimously.

3. New Business

3.1. Course Shell Realignment Presentation – Honors Program

Attachment #1

S. Motaref noted the absence of an Engineering faculty member from UNIV 3784. J. Chancey shared that there have been attempts to recruit an Engineering faculty member. She encouraged interested faculty to reach out to her.

4. UNIV Course Realignment Reviews

a. UNIV 2230 – The PA2SS Program, Mentoring African American Students

Dr. Willena Price offered an overview of the course. Discussion followed on the topic of course numbering and if this course is properly numbered as 1820. D. Ouimette acknowledged that this could be reviewed as it is a question that has been brought up before.

H. Freake asked about the visibility of the class and how students know to sign up for it. W. Price responded that students are contacted frequently following the May 1st UConn commitment deadline. African American students are contacted via listserv, social media and other methods. Although the course is open to all students, the majority of the class is African American students.

b. UNIV 2500 – Gender, Sexuality and Community

A representative from the course was not available to attend the meeting. The committee reviewed the report. A clarification was provided that the + in LGBTQ+ is meant as an effort to be more inclusive.

All courses scheduled for report in April 2016 were approved.

5. **VAMP Courses Review – Kris Perry**

a. **UNIV 3093**

Kris Perry gave an overview of the course. E. Donkor asked if this course is available on all campuses. K. Perry clarified that it is. Students will need to meet with K. Perry to obtain materials, guidance and to complete paper. Regional students will travel to Storrs for this meeting.

Following a question from E. Donkor about the grading basis, a discussion ensued about S/U –vs- T on the transcript. J. Chancey noted that this is an earned credit not a transfer credit from another institution. There was overall agreement that it should be listed as S/U on the transcript however, the final decision is made by the Registrar's Office.

There was a motion and second to approve the course. The course was approved unanimously.

b. Catalog copy change/update to all MISI/AIRF courses

Eric Donkor informed members that discussions with Senate C&C indicate that UICC has the prerogative to review in mass the MISI/AIRF catalog course listing. This was to clarify an issue raised by H. Freake at the Feb. 17 meeting (see item 3.4 of the minutes). Larry Gramling further clarified that as a procedural matter approval and inclusion of the 1000 and 2000 need not be retroactive, pending Senate C&C approval, as suggested by Eric Donkor.

The AIRF courses as presented were discussed. There were some spelling/grammar changes suggested.

The MISI courses as presented were discussed. M. Buck noted that she will need to check on the ability to include lower case letters in the course titles. K. Perry responded that whether it is lower or upper case is at the discretion of the Registrar's Office.

L. Burton motion acceptance of all changes; L. Gramling seconded. The motion to approve the catalog copy updates with the recommended changes was approved unanimously.

The meeting was adjourned at 3:59pm