

MINUTES

Meeting Date: September 20, 2016

Time: 2:00-3:30pm

Place: Student Union, 318

Voting Members and Alternates in attendance: E. Donkor (Chair), R. Bogner (SoPh), L. Burton (Neag), T. Craemer (Regional Campuses), H. Freake (CAHNR), L. Gramling (SoB), T. Long (SoN), S. Martinez (CLAS), S. Motaref (SoE), S. Zhou (SoE)

Ex Officio Members in attendance: M Buck, J. Chancey, M. Hatfield, A. Kelleher, M. Martinez, D. Ouimette, B. Settje

Administrators and Guests: C. Galli (Admin), O. Vinogradova (SoPh)

Meeting called to order at 2:00pm

1. Welcome

E. Donkor welcomed all to the new semester

2. Introductions

As this was the first meeting of the new year, members introduced themselves.

3. Old Business

E. Donkor explained that a quorum was not reached at the May 4, 2016 meeting. The items presented for vote at that meeting will be repeated at this meeting.

a. Approval of 4/13/2016 minutes.

There was a motion and second. The minutes were approved unanimously.

b. Approval for Realignment of Courses

UNIV 1784/3784, UNIV 1800, 1810, 1840, 3820

It was noted that these courses were actually presented at the April meeting. E. Donkor called for a motion to approve the review of these courses. There was a motion and second; passed unanimously.

4. Approval of Minutes

E. Donkor called for approval of minutes from 5/4/2016. There was a motion and second to approve the minutes; passed unanimously.

5. Chair's Report

E. Donkor displayed a PowerPoint presentation (attached).

- J. Chancey noted an error on slide #8. The columns were misaligned. E. Donkor will fix prior to posting with minutes.
- Discussion took place regarding challenges of accrediting courses taken by Education Abroad participants.

- It was suggested that Education Abroad be asked to appoint an ex-officio representative to the UICC.
 - It was also noted that it may be helpful for each school/college to have a generic study abroad course designation.
6. Closing Remarks
- E. Donkor shared that future meeting agendas will include an Open Forum item. Members are welcome to raise any UICC-related topics for discussion by committee.

The meeting was adjourned at 3:07pm.

Chair's Report

SEPTEMBER 20 | 2016

Chair's Report

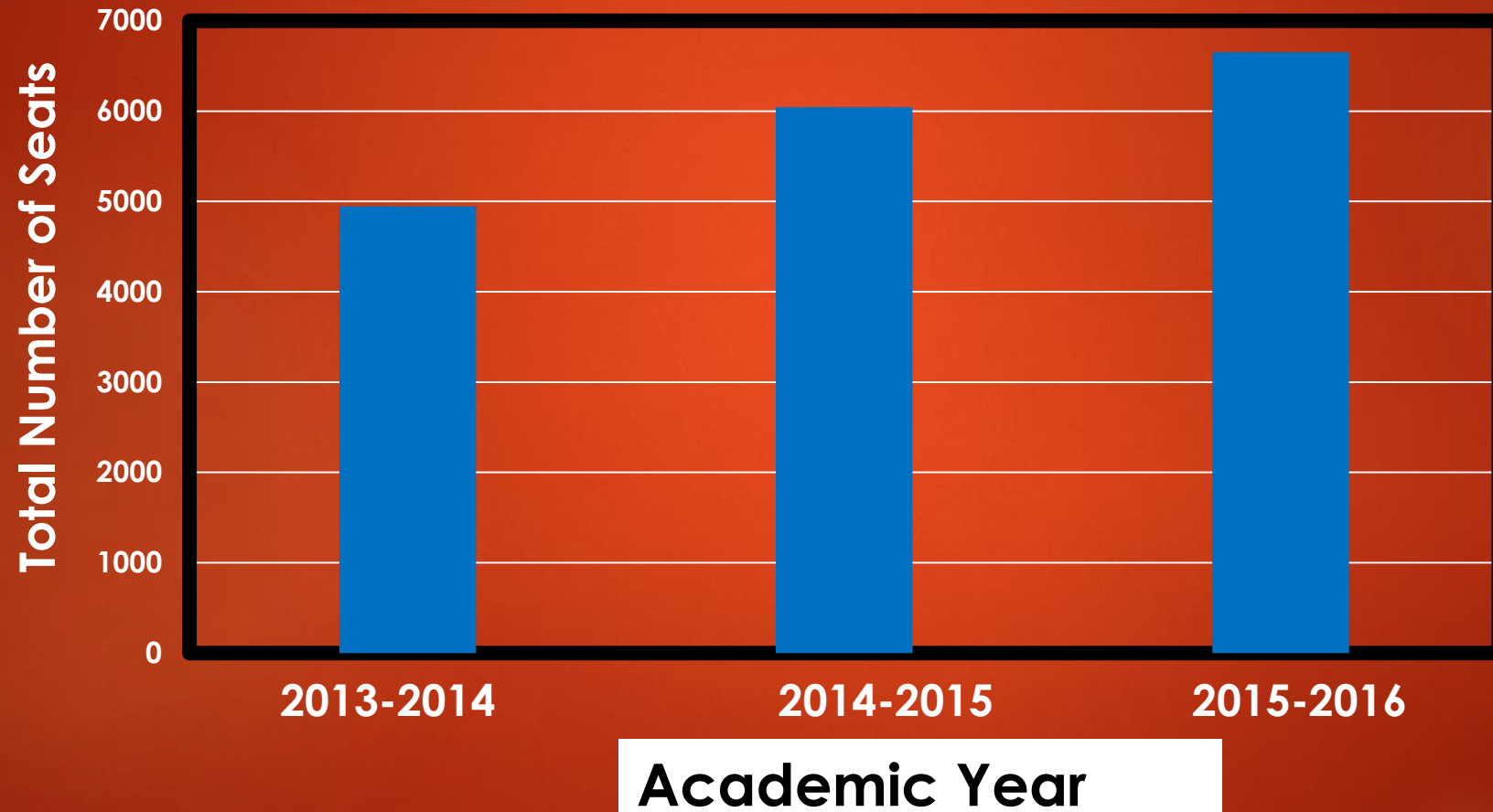
- ▶ **Outline of Presentation**
- ▶ Highlight of 2013-2016 UICC Activities
- ▶ The UICC (Facts and Scope of Service)

▶ **2013-2016 Academic Year
UICC Activities**

- ▶ **Highlight of UICC 2016 Report to Senate**
- ▶ **UICC Integration into the “Course Action Request” System**
- ▶ **2015-2016 Accomplishment**
- ▶ **Summer 2016 Meeting with Vice Provost Sally Reis**

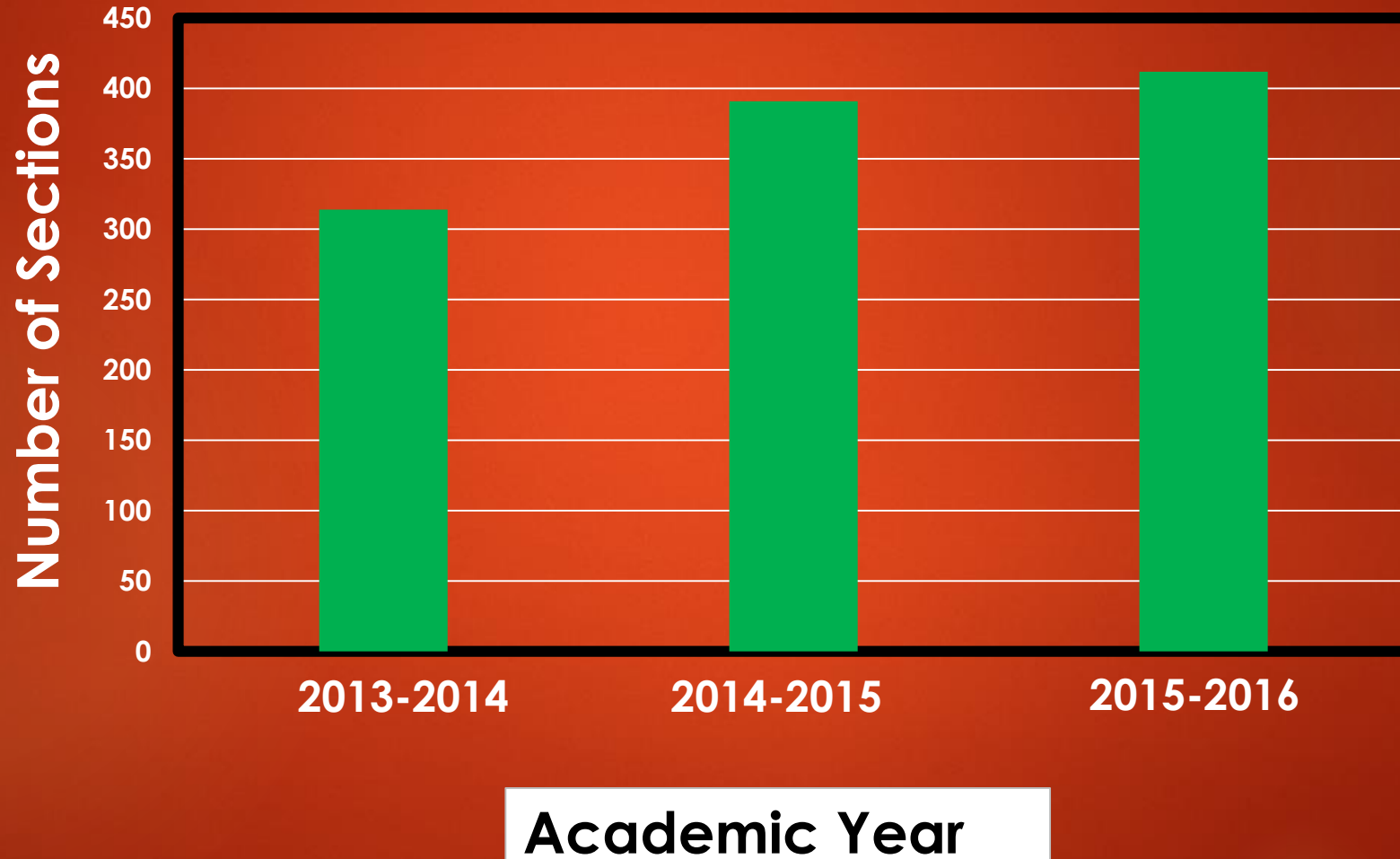
Summary of 2016 UICC Senate Report

UICC Courses (INTD,UNIV,MISI,AIRF)



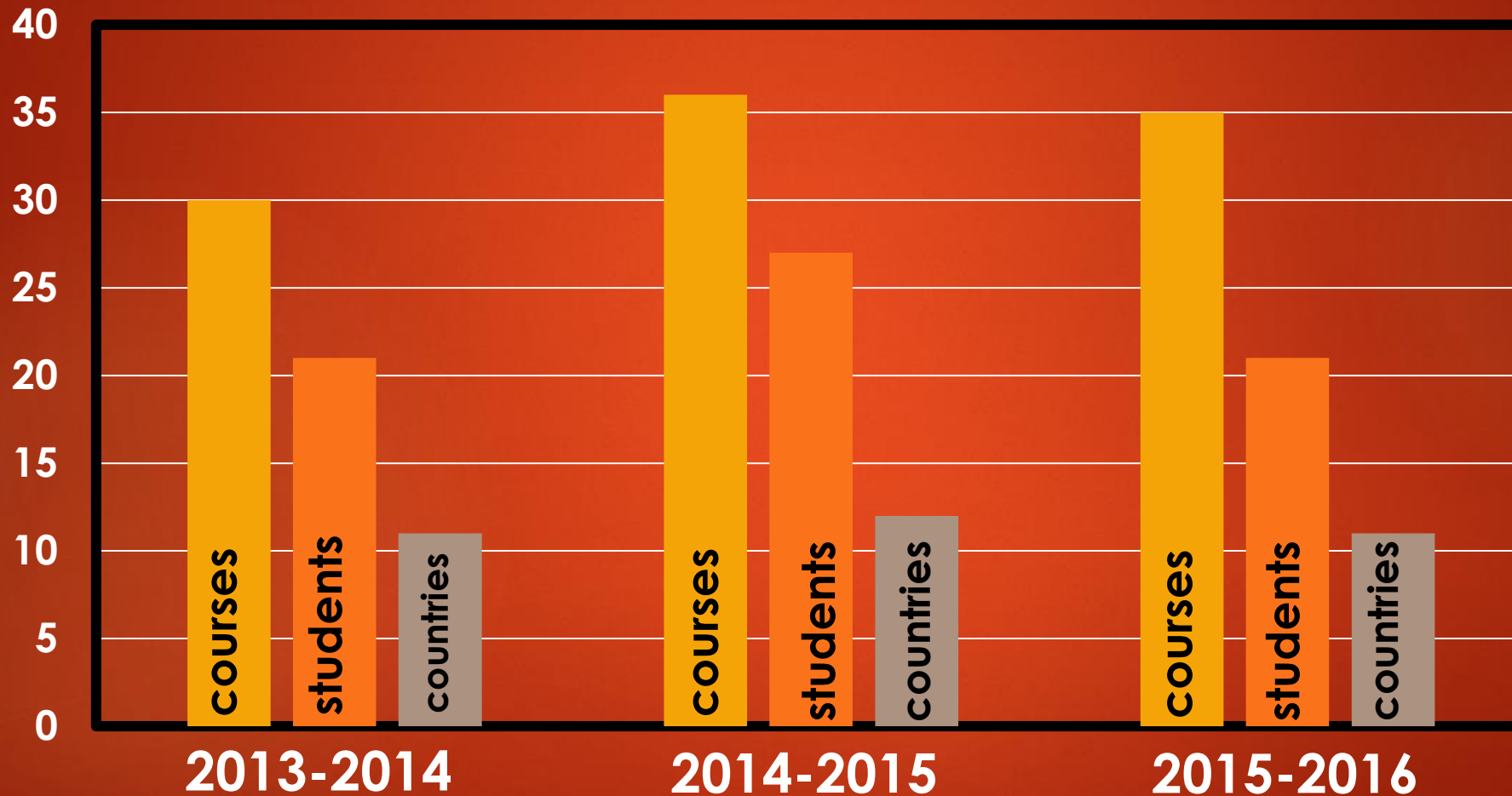
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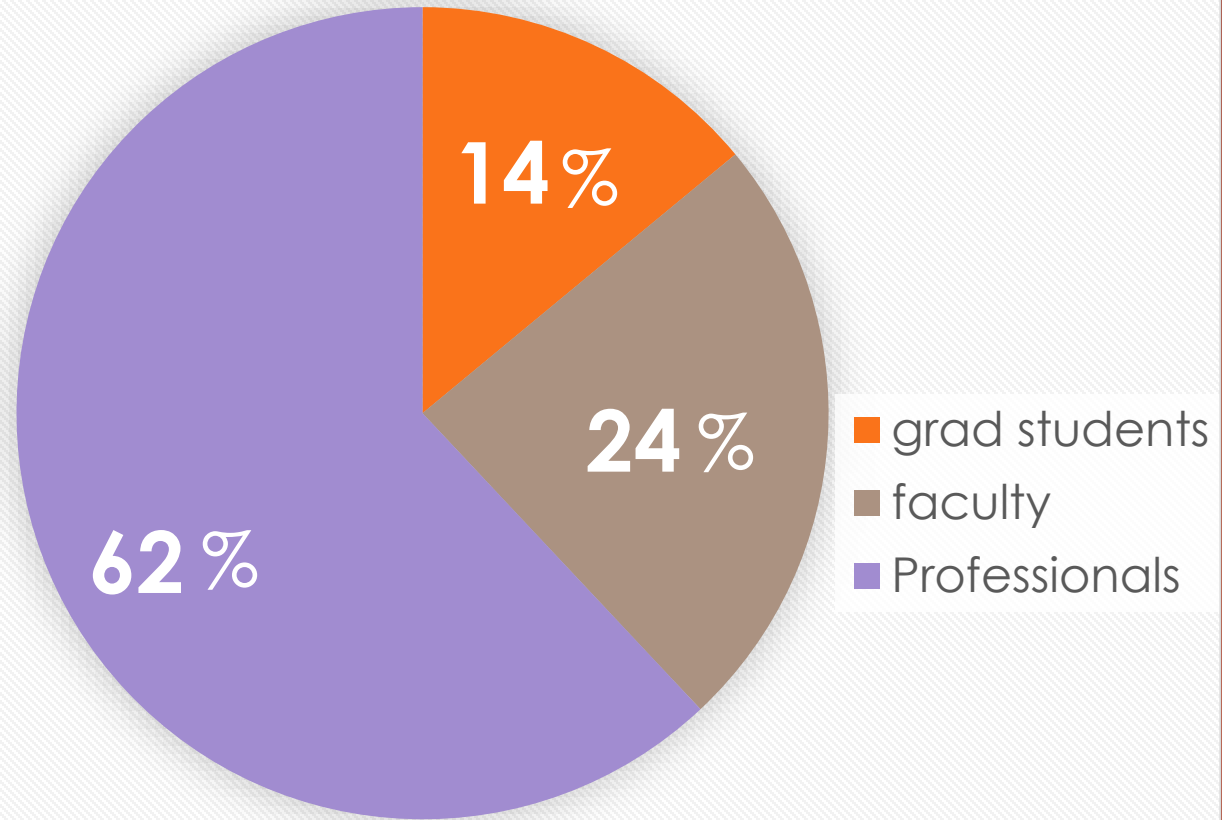
Summary of 2016 UICC Senate Report

UICC Accreditation of Education Abroad Courses



Academic Year

INTD/UNIV Instructors (AY: 2015-2016)



UNIV Courses offered at Regional Campuses

| | sec., seat | | sec., seat | | sec., seat | | sec., seat | | sec., seat | |
|---------------|--------------------|-----|-----------------|-----|-----------------|-----|-------------------|----|------------------|-----|
| FALL | Avery Point | | Hartford | | Stamford | | Torrington | | Waterbury | |
| UNIV 1800 | 6 | 108 | 11 | 256 | 5 | 130 | 1 | 48 | 9 | 145 |
| UNIV 1810 | | | | | | | | | | |
| UNIV 1820 | 4 | 49 | 1 | 7 | | | | | | |
| UNIV 3784 | | | | | 1 | 13 | | | | |
| UNIV 3985 | | | | | 1 | 24 | | | | |
| UNIV 3991 | | | | | 1 | 6 | | | | |
| | | | | | | | | | | |
| SPRING | | | | | | | | | | |
| UNIV 1784 | | | | | 1 | 10 | | | | |
| UNIV 1800 | | | | | 1 | 9 | | | | |
| UNIV 1810 | | | | | | | | | | |
| UNIV 1820 | 2 | 31 | 1 | 12 | | | 2 | 20 | | |
| UNIV 3784 | | | | | | | | | | |
| UNIV 3985 | | | | | 1 | 24 | | | | |
| UNIV 3991 | | | | | 1 | 11 | | | | |

Highlights of UICC 2013-2016 Academic Year Activities

Course Action Request Form (Update)

New and Revised Courses

Online workflow system for curriculum proposals. This single form will be directed online to department, college/school, GEOC and/or Senate, as appropriate. This prevents the need of having to complete a separate form when GEOC and/or Senate approval is required.

[Course Action Request Form](#)

Highlights of UICC 2015-2016 Academic Year Activities

▶ 2015-2016 AY Accomplishments

- ▶ Review of UNIV Courses
- ▶ Revised MISI/AIRF Courses
- ▶ New Courses Approved
 - ▶ UNIV 1993, UNIV 2993, UNIV 3993,
 - ▶ UNIV 1XXX (Holster Research Proposal Development)
 - ▶ UNIV 2100 Preparation for STEM Academic Research (The McNair Scholar)
 - ▶ UNIV 1995 Special Topics: Next Generation STEM Skills
- ▶

▶ Meeting with VP Reis

- ▶ Commendation for the Periodic Review of UNIV Courses
- ▶ Commendation for High Standard of UICC Units/Departments for course offering and activities
- ▶ Commendation for productive interaction with Education Abroad

UICC Functions

▶ **UICC Scope of Service**

- ▶ Approval of New UICC Courses
- ▶ Periodic Review of UNIV Courses
- ▶ Accreditation of Education Abroad Courses
- ▶ Others

Approval of New UICC Courses (INTD, UNIV, MISI/AIRF)

▶ New Course Proposal Review Process

- ▶ **INTD**: Departmental C&CC(s) → **UICC** → School(s)/College(s) C&CC [and if required: → GEOC → Senate C&CC → Senate]
- ▶ **UNIV**: Program- or unit-level approvals → **UICC** → (GEOC, if required) → Senate C&CC → Senate
- ▶ **MISI/AIRF**: National Program → **UICC** → (GEOC, if required) → C&CC Senate → Senate



- ▶ **Periodic Review of UNIV Courses**

- ▶ **Review Cycle: 3 years**

- ▶ **First Review Completed – AY: 2015-2016**

- ▶ **Next Review Cycle: AY: 2019-2020**

- ▶ **Pending**

- ▶ **Review Schedule for Next Cycle**

- ▶ **Course Shells (?)**

- ▶ **Individual Courses (?)**

- ▶ **Assessment Policy for UNIV Course Review**



▶ Accreditation of Education Abroad Courses

- ▶ Categories of courses considered
- ▶ Accreditation procedure

Accreditation of Education Abroad Courses

▶ Categories of Courses

- ▶ Courses sponsored by Education Abroad
- ▶ Courses with no Uconn equivalence
- ▶ Courses not accepted by Uconn Department(s)
- ▶ Variation in number of credits assigned to a course



▶ Accreditation of Education Abroad Courses

▶ Accreditation procedure

- ▶ UNIV/INTD course number assignment

- ▶ Determination of number of credits to assign

Description

▶ **The UICC (Facts)**

- ▶ Senate Charge
- ▶ Departments/Units
- ▶ Membership
 - ▶ Schools/Colleges (Voting members)
 - ▶ Ex-Officio (Non-Voting members)
 - ▶ Representative for the Regional Campuses (voting-member)
- ▶ Administrative Assistant

The University Interdisciplinary Course Committee (UICC)

| Date | Action |
|------|--|
| 2006 | Senate endorsed Scholastic Standards Committee's recommendations to restructure the approval process for INTD courses |
| 2008 | Senate recommendation to Provost to establish an INTD Curriculum and Courses Committee to review INTD courses |
| | INTD Curricula and Courses Committee constituted by Provost |
| 2009 | Senate recommend establishing a University Interdisciplinary Courses Committee (UICC) to replace the INTD Curricula and Courses Committee. |
| 2011 | UICC develops procedures for handling INTD and UNIV Courses |
| 2013 | AIRF/MISI courses added to UICC oversight |
| 2014 | UICC develops policies for the periodic review of UNIV Courses |

| Departments/Units offering UNIV Courses | Departments/Units offering INTD Courses | Department/Units offering AIRF/MISI Courses |
|---|---|---|
| First Year Experience (FYE) | School of Nursing | Veterans Affairs |
| Honors Program | CLAS | |
| Career Services | Pharmacy | |
| Students Affairs | LCL | |
| CAP | Correctional Health Networks | |
| IISP | IISP | |
| AACCC | English | |
| Q-Center | | |
| Rainbow Center | | |
| | | |
| | | |



| Schools/Colleges (voting members) | Ex-Officio (Non-voting members) |
|--|--|
| College of Agriculture Health & Natural Resources | Enrichment Programs |
| College of Liberal Arts and Sciences | Institute for Student Success |
| NEAG School of Education | Center for Career Development |
| School of Fine Arts | Registrar's Office |
| School of Business | Senate C&CC |
| School of Engineering | Student Affairs |
| School of Nursing | VA and Military Programs |
| School of Pharmacy | |
| Regional Campus | |
| | |
| | |



Description

- ▶ **The UICC Website**
- ▶ **Administrative Assistant**

▶ www.uicc.uconn.edu