

MINUTES

Meeting Date: Thursday, October 24, 2013

Time: 1:00pm

Place: BUSN 321

Voting Members and Alternates in attendance: Hedley Freake (Chair), Eric Donkor (SOE), Tom Long (SON), George Elliot (CANR), Olga Vinogradova (SOP), Larry Gramling (SOB), Laura Burton (Neag), Shannon Weaver (CLAS)

Ex Officio Members in attendance: Marianne Buck, Jim Lowe, Maria Martinez, David Ouimette

Administrators and Guests: Karen Piantek, Jill Deans

Regrets: Jennifer Telford, Eric Schultz; David Stern

Meeting called to order at 1:06pm.

1. Welcome

2. New Business

2.1 UNIV 1985: Special Topics: The Holster First Year Project

Overview

- J. Deans explained the purpose of the course and noted that the design was changed somewhat in response to the needs of Biological Sciences students who take it; about six to eight students are selected for the course; any first year student can apply

Discussion:

- T. Long asked if he could forward this info to the Dean of Nursing; he felt it would be relevant to a project they are working on; J Dean – Yes, that would be fine.
- One UICC member questioned where the “Holster” part of the course came from; J. Deans explained that Robert Holster is the name of the benefactor who endowed the fund for the course

Motion to approve the course UNIV 1985 by T. Long. Motion seconded by E. Donkor.

The motion was approved unanimously.

2.2 Deletion of UNIV 1998

Overview

- With the addition of new courses designed specifically for the Learning Communities, this Variable Topics course was deemed to no longer be needed.

Discussion:

- None

Motion to approve the deletion of course UNIV 1998 by G. Elliott. Motion seconded by T. Long.

The motion was approved unanimously.

3. Old Business

3.1. Grade Change Policy

Note: This item was discussed in conjunction with the UICC Policy Manual item below

3.2. UICC Policy Manual

Review

- At the request of H. Freake, K. Piantek reviewed all the minutes of past UICC meetings to pull policy information and draft a manual based on current UICC practices.

Discussion:

- One member suggested that a description of the committee based on the website be added to section 1.1 of the document
- L. Gramling questioned what the word “accredit” meant in the Senate charge to the UICC in section 1.1.
- T. Long asked if that meant that anything approved must go on to Senate C&C; H. Freake answered that INTD courses get approved but then pass back to schools and colleges who accredit; UNIVs go on to the Senate C&C and the Senate
- Suggestions were made for content under 2.3. and 2.4.
- H. Freake indicated that the language on co-sponsorship (section 3.1.1) has been questioned recently based on discussion with Stanton Wolfe regarding the creation of Disability Studies courses; S. Wolfe wanted to know if he needed one or two co-sponsors for his course proposed INTD course– the language in section 2 under “standing” is somewhat contradictory. H. Freake asked the committee if they should correct the language in this section to be clearer.
- M. Buck indicated that catalog language would need to be changed if the UICC decides that the policy needs adjustment
- L. Gramling suggested that the language was drafted the way it was because there are some academic departments that have two prefixes, so those don’t count as interdepartmental
- H. Freake proposed the insertion of “or units” at the end of the sentence, “UICC expects that an interdepartmental course proposal will normally be co-sponsored by at least two academic departments” in section 3.1.2.c.

The motion to add “or units” was moved by T. Long, seconded by E. Donkor and passed unanimously by the UICC

- Minor adjustments to section 3.1.2 on the adoption INTD of courses were suggested
- Minor adjustments to the “light touch” language of section 3.2. were suggested
- Minor adjustments to the Study Abroad language of section 4.1. were suggested
- In clarifying the section on NSE courses (section 4.2), H. Freake asked the UICC how they would like to handle these courses. The consensus was that they should be handled like Study Abroad courses.
- Because the UICC reports to Provost, H. Freake suggested that the committee should be giving UNIV credit instead of INTD for Study Abroad courses
- The committee asked about how many courses this generally applied to; K. Piantek will bring a report of Study Abroad courses for the next meeting.
- L. Gramling noted that the courses were not by definition INTD, but also not by definition UNIV either
- H. Freake reiterated the feeling from previous meetings that this is ultimately Study Abroad’s issue; J. Lowe asked about nudging the Provost’s Office to talk to Study Abroad about this again, and H. Freake agreed that this would be done.
- H. Freake informed the committee that the language for the grade appeals section 4.5. had been slightly revised from the featured draft on 4/5/13; the committee was provided with a

print-out of the most updated language that would be substituted into the manual document in this section.

- The committee will review the items under “Other information to include?” for the next meeting

4. Other Business

5.1 Short Study Abroad courses in Learning Communities

Overview

- H. Freake asked about the accreditation of courses that meet abroad but originate out of UConn. He questioned if these should be designated as Foreign Study or Special Topics.
- His question was in reference to a course he is proposing that would prepare Learning Community students for study in China.

Discussion:

- The consensus in UICC was that the course should come to them as UNIV Special Topics

5. Approval of minutes from the September 12, 2013 meeting (E. Donkor, L. Gramling)

The minutes of the September 12, 2013 meeting were accepted as submitted.

Adjourned at 2:25pm

Respectfully submitted,
Karen Piantek
IISP Administrator